



ATSB HUMAN FACTORS COURSE AWARD – 2012

Sponsored by the Australian Transport Safety Bureau (ATSB)

AWARD INFORMATION

The Australian Women Pilots' Association in conjunction with the Australian Transport Safety Bureau – www.atsb.gov.au – are pleased to announce the availability of two sponsored places in 2012 for two members to attend an ATSB in-house Human Factors course.

Human factors is a multi-disciplinary science that applies knowledge about the capabilities and limitations of human performance.

The ATSB Human Factors course explores how accidents or incidents occur, including the possible role of human factors at both individual and organisational level.

This Award is available for suitable members of AWPA, who are employed in a field of commercial aviation, to participate in an ATSB Human Factors course having met the criteria listed below.

Commercial fields of aviation may include, but not be limited to, air traffic control, flying training, charter, aerial work (including Ag and survey).

The Award winners will be announced during the Presentation dinner at the AWPA Annual Conference at Bunbury, WA on 21 April 2012.

Minimum Requirements for Applicants

- Hold a current Australian Commercial Pilots Licence or higher
- Or
- be employed full time in a commercial field of aviation and hold a similar level of qualification.
- An applicant must be a full financial member of AWPA.

Applications must include the following items:

- Completed application Form
 - A copy of the last two pages of your open pilot's log book (where applicable)
 - A copy of your licence and aviation medical (where applicable)
 - Or A copy of other commercial aviation qualification
 - Proof of employment as a commercial pilot, or in another field of commercial aviation
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- Letter of reference from present employer
- A written essay (maximum 700 words) giving reasons why you have chosen this particular course and any opportunities you may have in which to share the knowledge gained from the course. The essay should give details of how the course will benefit you in your current and future employment with particular reference to aviation safety.

General Conditions:

1. The Awards are personal to the recipients and cannot therefore be transferred to another person.
2. The Award is for a sponsored place at an ATSB Human Factors course and ***does not include out of pocket expenses such as travel and accommodation in relation to the undertaking of the course.***
3. The Selection Panel's decision is final and no correspondence will be entered into.
4. The panel reserves the right not to present the awards if, in their judgment, the applicant does not meet the criteria.
5. Two course places will be available to AWPA in 2012.

Submission of Applications:

All applications must be on the correct application form.

The application and all additional information including essay and employer's reference must be submitted electronically (file no larger than 5 MB).

Email to: scholarship.coordinator@awpa.org.au prior to 31 January, 2012

Then post all the original documents to arrive no later than 31 January, 2012

**TO: ATSB Human Factors Course Award
AWPA Scholarship Coordinator
PO Box 3157
WAURN PONDS LPO Vic 3216**



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APPLICATION FORM

Part 1 – Name and Contact Information

1. Full Name: Title:.....

2. Date of Birth:/...../.....

3. Address:
 City State Postcode

4. Contact E-mail Address:

5. Telephone: Mobile:

6. Have you won any previous AWPA scholarships? **YES / NO**

If **YES**, which one(s) and when?

I understand that the Australian Women Pilots' Association and the Australian Transport Safety Bureau (ATSB) will accept no liability should I be the successful recipient of this award. In the event of my application being successful, I consent to AWPA releasing to the ATSB my name, age and town or suburb of residence for the purpose of promoting ATSB sponsorship.

Signature:..... Date:/...../.....

Note: *ATSB advises that while there will be no charge for the course, this award does not cover the cost of travel, accommodation, and other expenses.*

Part 2: Licence & Employment Details

What field of Aviation are you employed in?

1. Company of Employment:

2. Employment Address:

..... State:P/Code:

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3. Position in the Company:

4. Length of Employment:

5. CPL – Issue date:..... ARN:.....

6. Total flying hours: Total flying in the last six months:

7. Other ratings or endorsements obtained:

.....

8. If employed in another field of Commercial Aviation please provide details of how this course would benefit you:

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9. Please provide details of any experience you may have in safety-related matters:

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10. Provide details of any previous human factors training you have received:

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Part 3: Employers written reference (please attach)

This Award requires a written reference from your employer providing details of how this course will benefit you in present and future employment and also confirming your availability to complete the course.

Employer Referee:

Name:.....

Position in Company:.....

Ph. (BH):..... Mobile:.....

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Part 4: Submission

In no more than 700 words give the reasons why you would like to receive this Award. The essay should be typed and double spaced on a separate page, and will be judged on the following three elements:

1. Why you have chosen this particular course.
2. Any opportunities you may have to share the knowledge gained in the course.
3. Details of how this course will benefit you in your current and future employment, with particular reference to aviation safety.

PLEASE NOTE: The course assumes that participants have appropriate operational experience in aviation domains.

Submission Checklist:

Have you included?

- Your written submission
- Employer's reference
- A copy of your licence and aviation medical
- Proof of employment as a commercial pilot OR
Proof of employment in a Commercial field of Aviation
- A copy of both sides of the last two pages of your open pilots log book

Application and all attachments must be submitted electronically in PDF format (file no larger than 5 MB)

To: scholarship.coordinator@awpa.org.au

The original documents must be posted to arrive by 31 January 2012.

Post to: ATSB Human Factors Course Award
AWPA Scholarship Coordinator
PO Box 3157
WAURN PONDS LPO Vic 3216

For any further enquiries, please phone Joy Sutton on 0408 252270

NOTE: Applications will not be accepted unless submitted electronically

Thank you for your application